

BMS COLLEGE OF ENGINEERING (GOVERNMENT-AIDED) BENGALURU, KARNATAKA, INDIA

The administration is overseen by the Board of Governors (BOG). The BOG meets at least four times in a year. The BOG has in place several sub-committees in addition to statutory & other committees to continuously monitor the academic & administrative activities of the Institution. The governance committees in Place are shown in table below:

Board of Governors
Board of Appointments
BOG Sub Committee for TEQIP II
Academic Council
Finance Committee
Library Committee
Central Procurement Committee

Board of Studies
Board of Examiners
College Council
Deans Council
HODs Council
Feedback Committee
Sports & Cultural Committee

Grievance Redressal Committee
Departmental Academic Committee
Women Cell
Anti-Sexual Harassment Committee
Hostel Committee
Anti-Ragging Review Committee
Building & Works Committee

	GOVERNANCE SELF-REVIEW QUESTIONS	GRADE	SUPPORTING EVIDENCE	DEVELOPMENT PLAN	EXPECTED DELIVERY TIMEFRAME
A	PRIMARY ACCOUNTABILITIES				
1	Has the Governing Body approved the institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term business plans and annual budgets?	1	<p>The College has strategic plan (2013-2020). The Vision & Mission, Short Term and Long Term goals have been identified for the said period.</p> <p><i>Evidence: The Strategic Plan is approved by the BOG at its meeting held on 28.03.2013. The College has adequate corpus. The BOG also approves budgetary plans annually.</i></p>	<p>The Strategic Plan is being implemented with the support of all the stake holders. The Management periodically reviews the status of implementation.</p> <p>The College is aiming to attain University status as committed in the Plan.</p>	<p>NA</p> <p>2017-18</p>
2	Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls, risk Management, clear procedures for managing physical and human resources.)?	1	<p>Annual Budget: A proper system for the financial management and control by way of both internal and external audits is in place. The budget is prepared by the Head of the Departments and central heads and Principal. The BOG approves the annual institutional budget. Four funds (Corpus Fund, Staff development fund, Maintenance Fund, Equipment replacement fund) are established to ensure financial sustainability.</p> <p><i>Evidence:</i> <i>The Annual budget for the financial year 2014-15 is approved by BOG in its meeting held on 07.04.14.</i></p> <p><i>The corpus funds were approved by the BOG in its meeting held on 07.04.14.</i></p>	<p>At present, the Accounting system semi-automated. Efforts are on to make the accounting system fully automated for better and effective control.</p>	2016-17

3	Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?	2	<p>The Governance process is transparent and involve faculty/staff in the decision making process. There are several committees (both statutory and non-statutory) for maintaining effective and efficient system of control. The input quality is measured in terms of CET/COMEDK Ranks etc. and the output in terms of placement, results etc. The feedback Whether the institution is achieving the intended outcome in comparison with its strategic plan is also seen as one of the parameters of evaluation. The output in terms of Placement, Result etc. are evaluated by the BOG in almost all of its meetings.</p> <p><i>Evidence:</i> <i>The BOG in its meeting held on 28.03.13 reviewed the accreditation status (NAAC and NBA) also noted the observations of the LIC of VTU.</i> <i>The BOG in its meeting held on 15.07.13 Introduced performance based incentive scheme for research in order to enhance research outcomes.</i> <i>The BOG in its meeting held on 21.11.13 invited student representatives to ascertain their views on various academic and administrative matters.</i></p>	The Institution has constituted an Internal Quality Assurance Cell (IQAC) to monitor / maintain quality in all its processes. As an outcome, an Annual Quality Assurance Report for the year 2013-14 has been prepared and submitted to NAAC on 08.08.14 The AQAR report has been reviewed by the BOG in its meeting held on 22.09.14.	NA
				To enhance the quality the Institution is also embarking on modern processes such as blended learning, QEEE and MOOCs as part of its curriculum. The process commenced by suitably modifying the year curricula (2014-15).	2016-17
				Benchmarking of practices against other institutions	2015-16
4	Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?	1	<p>A system to review the performance of Head of the Institution, faculty and staff is in place. The guidelines, Duties and Responsibilities in respect of Principal was prescribed by the BOG in its meeting held on 21.11.13.</p> <p>The confidential report of the Principal is reviewed by the Chairman BOG every year. The Principal presents periodical reports on the institutional activities to the BOG. The Principal also provides periodic report on the extent of compliance to the strategic plan.</p>	The Performance of the Head of the Institution is pivotal for any institutions growth and development.	NA
				The process of obtaining Annual feedback on the Performance of the Head of the Institution will be continued.	NA
B	OPENNESS AND TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES				
1	Does the Governing Body publish an annual report on institutional Performance?	1	<p>Annual report is presented and discussed in the BOG. The same is published in the College website.</p> <p><i>Evidence: The list of important academic/other activities of the college (period from Jan 2014 to March 2014) was noted by the BOG in its meeting held on 07.04.14. The same was published on the College website www.bmsce.ac.in</i></p>	However, the college desire to publish the annual report in print and digital formats.	July 2015
2	Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body?	1	BMSCE is an aided institution. It is an Autonomous institution under VTU adhering to the norms of UGC/AICTE/VTU/DTE as is the case. The BOG composition is as per UGC guidelines. The maintenance of register of interests of BOG members is currently not being followed.	The BOG approved the proposal to have register of interests of its members in the 57 th meeting held on 20.11.2014.	NA
3	Is the Governing Body conducted in an open a manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance management?	1	<p>Governing body is conducted in an open manner. Faculty representatives are invited to participate in the proceedings of the BOG Similarly, student representatives are invited to the BOG (from BOG Meeting held on 21.11.13) meetings and their view are obtained and duly considered. The minutes of the Meeting are also published in the College website (bmsce.ac.in).</p> <p>The relevant information is shared with HODs, faculty and staff through various meetings/circulars.</p>	The BOG is conducted in transparent and open manner by publishing its proceedings online.	NA

C KEY ATTRIBUTES OF GOVERNING BODIES					
1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently and ensure the confidence of its stakeholders and constituents?	1	The BOG of BMSCE has been constituted as per the UGC guidelines (UGC XI Plan). The Institution being a TEQIP Institution, the BOG constitution has also been approved by the State Government.	The BOG consists of independent representatives From Government, UGC, University & Industry. The management has also included two more Faculty members (on rotation basis) as invitees. BOG interacts with student representatives during board meetings.	
2	Are the recruitment processes and procedures for governing body members rigorous and transparent?	1	The BOG is constituted as per UGC guidelines. The Management nominees are decided by the Council of Trustees, BMSET	Compiled. However, the Institution proposes to constitute industry advisory and alumni advisory boards within the time frame.	August 2015
	Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives	1	The BOG comprises of members with strong academic background and administrative experience. This has vastly contributed to the success of the Institution. The institution is free from political interference. The Academic Council, the highest body is responsible for setting academic standards, policies and procedures.	The members of the board contribute at an average of 80-100 hours for various academic and administrative developmental activities of the institution.	NA
3	Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	1	The BOG is constituted as per prevailing UGC guidelines (UGC XI Plan). The role and responsibilities of the Chairman, Head of the Institution and Member-Secretary serving the governing body is followed is clearly identified and as per guidelines.	--	NA
4	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively?	1	The BOG meets regularly normally, four meetings times in a n a c a d e m i c year. The members of BOG participate regularly and make active contributions for academic growth and development. The BOG members directly participate in various activities of the Institution and spend quality time to encourage the faculty, staff and students. <i>Evidence: In the recent times, the meeting of BOG were conducted on 28.03.13, 15.07.13, 21.11.13 & 07.04.14.</i>	--	NA

D EFFECTIVENESS AND PERFORMANCE REVIEW OF THE GOVERNING BODY					
1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long term strategic objectives and its short term indicators of performance/success?	1	<p>The Management monitors the strategic plan, both short term goals and long term goals, through periodical reviews (quarterly) of the implementation of strategic plan.</p> <p><i>Evidence: The Strategic plan of BMSCE (2013-2020) was approved by the Council of Trustee in their meeting held on 04.04.13 and by the BOG in its meeting held on 16.07.13. The period report on implementation of Strategic Plan (period from the previous meeting) is presented before the Council of Trustees in their meetings.</i></p>	The College has established an Entrepreneurship Development Cell with an aim to generate Interest amongst more number of students to become entrepreneurs instead of job seekers. At present there are 10 students who are entrepreneurs. The College aims to scale up the number by at least 20 per year.	NA
2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary	2	The BOG is constituted as per the guidelines of statutory and regulating Bodies. The existing members are continued to be involved in the developmental activities in various prominent capacities such as Academic Mentors, Board of Recruitments, special invitees to the BOG.	In order to ensure that the new governing body members are properly inducted, a search committee will be constituted to recruit/nominate independent members to the BOG.	August 2015
E REGULATORY COMPLIANCE					
1	Does the Governing Body ensure regulatory compliance* and, subject to this, take all final decisions on matter of fundamental concern to the institution.	2	<p>The BOG ensures compliance to various regulatory bodies like VTU, State Government, AICTE and COA on regular basis.</p> <p><i>Evidence: The BOG in its meeting held on 28.03.13, 15.07.13, 21.11.13 & 07.04.14 reviewed the compliance /approvals accorded by the various regulatory bodies.</i></p>	All compliances will be made available in digital format and published on the college website.	August 2015
2	Have there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.	2	<p>The Engineering programmes of BMSCE has been accredited in Tier-I category by the National Board of Accreditation (NBA), recognized under the Washington Accord. One of the first institution in India to be bestowed with this accreditation. BMSCE had the proud privilege of being shortlisted by NBA in the very first phase of accreditation process under Tier-I format. The College had the unique distinction of representing the Country's private engineering educational institutions.</p> <p>Out of eleven UG programmes, five programmes have been accredited for a period of 05 years and rest of the period of 02 years.</p> <p>BMSCE is also accredited with 'A' Grade (3.41 on 4 point scale) by National Assessment & Accreditation Council (NAAC).</p> <p>The institution is also periodically evaluated by external agencies like AICTE, UGC, VTU, DTE and others.</p> <p><i>Evidence: The report on the status of NBA evaluation/Accreditation were evaluated by BOG on 20.11.2014, 07.04.14, 28.03.13 and 21.11.13.</i></p>	The institution is in the process of seeking NBA accreditation for all its eligible PG programmes.	August 2016