



BMS COLLEGE OF ENGINEERING, BENGALURU
Autonomous Institute, Affiliated to VTU

Instructions for Graduation Day 2017

Nothing in life can take away the lessons
you have learnt while walking
along the road to success.
Congratulations for Graduating.



Reporting- Date, Time & Venue:

1st July 2017 at 8.00AM, near Indoor Stadium

1. GUESTS

- a. Only ONE person will be permitted to accompany the graduate.
- b. The program will be **webcast** through YouTube BMSCE News channel; the link is <https://www.facebook.com/bmscenews/>
- c. Degree will be awarded to graduates only on the Graduation Day. Certificates will not be handed to parents/delegates on the 1st of July 2017

2. GRADUATION DAY ROBES – REFUNDABLE DEPOSIT

Graduates will be required to pay a refundable deposit of **Rs.500/-** towards the Graduation Day Robes on the Graduation Day. The robes will have to be collected before reporting to your department counter. **Rank holders will need to collect WHITE Stoles with black robes and all others will need to collect RED stoles with the black robes.** The deposit will be refunded to you once you return the robes at the end of the event.

3. IDENTITY

All Graduates are required to carry any of the following Photo Identity Cards like Driving License, Voter ID card or any other such valid identification card with a photo.

4. ON ARRIVAL AT CAMPUS

- a. Please ensure timely check-in at 8.00 AM.
- b. Collect Robe from the Robes Counter and proceed to your respective department counter and obtain your assigned **IDENTIFICATION NUMBER**. Department Counters will close at 9.15 AM sharp.
Breakfast has been arranged. Breakfast counters will be open between 8AM and 9AM

'GRADUATION IS A SOLEMN EVENT'



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- c. Enter the Convocation Hall located in the Indoor Stadium. Entry to the convocation hall will not be permitted after 9.25 AM..
 - d. Occupy the designated seats as per the allotted **IDENTIFICATION NUMBER**.
 - e. Parents/guests should occupy seats which are designated for them.
- 5. DURING THE CEREMONY**
- a. Silence must be maintained throughout the Ceremony.
 - b. Please remain seated unless instructed otherwise.
 - c. Upon arrival of the procession at the Indoor Stadium, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.
 - d. During Degree Certificate distribution, Graduates will be directed to proceed to the stage based on their assigned Number.
 - e. **Photography by graduates and guests is strictly prohibited during the Ceremony.**
 - f. Official photographers will take the photographs of all the graduates receiving the certificates and the same will be made available online (downloadable version).
 - g. After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat.
 - h. Use of mobile phone is strictly prohibited during the ceremonial program. All graduates and guests should **Switch-off Mobile Phones** till the end of the ceremony.
- 6. AFTER THE CEREMONY**
- a. Please stand-up and remain standing till the procession leaves the Indoor Stadium at the end of the ceremony.
 - b. All the graduates and guests are requested to join for lunch in the dining area.

Dr. Ravishankar Deekshit
Dean(Student Affairs)

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